



THE UNEMPLOYMENT FUND FOR HIGHLY EDUCATED

**NOTICE OF CHANGE TO THE PAYER OF JOB ALTERATION COMPENSATION**

Name: \_\_\_\_\_

Social security number: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code and city: \_\_\_\_\_

**NOTIFY ABOUT CHANGES IN JOB ALTERATION IMMEDIATELY TO THE KOKO FUND**

Job alteration is suspended \_\_\_\_ . \_\_\_\_ . \_\_\_\_ - \_\_\_\_ . \_\_\_\_ . \_\_\_\_

Job alteration ends \_\_\_\_ . \_\_\_\_ . \_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

E.g. work for own employer, employment ends, work for other employer for more than 2 wks, maternity, paternity, or parental leave, military or non-military service, full-time entrepreneurship or other reason.

**NOTIFY ABOUT CHANGES IN INCOME DURING JOB ALTERATION IMMEDIATELY TO KOKO**

\_\_\_ I've accepted a part-time job working for another employer. Send the KOKO fund your pay slip every month. Attach to first pay slip a copy of your work contract.

\_\_\_ I've accepted a full-time/casual job that lasts no more than 2 weeks. Send the KOKO fund a certificate of pay and a copy of your work contract.

\_\_\_ Part-time entrepreneur. Send the KOKO fund a copy of your latest certified taxation with the account attached/monthly bookkeeping.

\_\_\_ Payment paid by your own employer; e.g. holiday pay, retrospective bonus, fringe benefit from \_\_\_\_ . \_\_\_\_ . \_\_\_\_ till \_\_\_\_ . \_\_\_\_ . \_\_\_\_

(Attach a pay certificate/pay slip.)

\_\_\_ I've applied for/receive child home care benefit. Notify also if your spouse receives or has applied. (Attach a filled child home care allowance questionnaire.)

\_\_\_ I've applied for/receive other social benefit/income from \_\_\_\_ . \_\_\_\_ . \_\_\_\_ till \_\_\_\_ . \_\_\_\_ . \_\_\_\_ (Attach a certificate.)

\_\_\_ I'm on sickness leave/in rehabilitation from \_\_\_\_ . \_\_\_\_ . \_\_\_\_ till \_\_\_\_ . \_\_\_\_ . \_\_\_\_ (Attach a certificate.)

\_\_\_ It was an accident. (Attach a copy of insurance company's decision.)

**OTHER CHANGES IN CIRCUMSTANCES (name, bank account, address etc.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date and place

Signature

\_\_\_\_\_